# Ministry Board Member Application Form

Application form for nomination on Ministry Board. *(To be completed by a potential Board member applicant.)*

## Section 1: Your Details

| | | | | | |
|---|---|---|---|---|---|
| **Board/Ministry:** | | | | | |
| **Title:** | | **First Name:** | | **Surname:** | |
| **Postnominal/s:** | | | | | |
| **Postal Address:** | | | | | |
| **Email:** | | | | **Mobile:** | |
| **Occupation:** | | | | | |

## Section 2: Leadership in a faith-based Organisation

Please describe your interest in being a Board Member within a faith-based organisation.

## Section 3: Experience in faith-based Leadership and areas of expertise

1. Are you associated now, or have you been associated in the past, with a Ministry of Mercy Partners or another religious Congregation/Order? (please specify):

2. Please outline your previous experience with Boards and/or Committees.

**Mercy Partners**
142 Flower Street, Northgate QLD 4013
Telephone 07 3267 5840
Email: board@mercypartners.org.au

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3. What areas of expertise would you bring to the Board?

4. Please attach a copy of your Curriculum Vitae (CV): ☐ Attached

## Section 4: Individual Qualities

All Board Directors are required to model organisational values and fulfil Director duties and contribute time and capabilities to Board responsibilities .

☐ *I understand and commit to upholding these individual qualities as a Board Director.*

## Section 5: Formation

Ensuring ongoing alignment to the mission and values of (this ministry) is an integral part of the role of Board Directors. To assist with this ongoing Formation is an essential component of the ministry's Board agenda. As Mercy Partners ministry Formation is a transformative process. It helps cultivate a contemporary mission ethos that responds to the signs of the times and supports effective leadership. Rooted in faith and guided by the Holy Spirit, Formation involves theological reflection, dialogue, and discernment.

Expressed within a communal context, Mercy Partners Ministry Directors' Formation is a faith-based journey, grounded in Scripture, Catholic tradition, and charisms of our ministries. It fosters stewardship of the Mercy Partners mission by nurturing each individual's spirituality, while also forming a common spirituality, unique to Mercy Partners – one that contributes to a world where the healing, liberating, and life-giving mercy of God is experienced.

☐ *I understand and commit to undertaking Formation as a key component of the role of a Board Director.*

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## Section 6: Acknowledgement

*By signing below, I acknowledge that I agree to disclose any potential conflicts of interest in relation to my role as a Director and to comply with the Australian Charities and Not-for-profits Commission (ACNC) Governance Standard 5 – Duties of Responsible Persons.*

*Are you a parent of a current student studying at a Mercy Partners school (only applicable to school Board appointments)?* ☐ Yes ☐ No

**Signed by:**

_____ _____

Signature Date

**Thank you for applying to become a Board Member.**

Once completed, forward to the Chairperson or Company Secretary for the Board/Ministry you are interested in joining.

## Application Submission *(to be completed by the Ministry Company Secretary)*

Please complete the below details to ensure Mercy Partners is provided with full appointment details.

| | | | |
|---|---|---|---|
| **Position:** | ☐ Chair | ☐ Deputy Chair | ☐ Director |
| **Commencement Date:** | | | |
| **Length of tenure** (standard term is three years): | | | |

**Submission Checklist for a Ministry Board Position**:

To assist Mercy Partners with this Ministry Board application, please ensure you provide the following:

- ☐ Completed Ministry Board Member Application Form.
- ☐ A cover letter from the Ministry Board Chair supporting the application including a brief statement of the suitability of the applicant.
- ☐ Proposed Board Member Curriculum Vitae (CV).
- ☐ Updated Ministry Board Skills Matrix for the current Board with the new applicant included.

**Next Steps**

Once completed, the application form and the supporting documentation should be emailed to: board@mercypartners.org.au

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